



East Kingston Public Library  
Treasurer's Report

Jan-Feb 2024

## Banking Summary

1/1/2024 through 2/29/2024

Category	1/1/2024- 2/29/2024
<b>INCOME</b>	
BANK INTEREST	
Private Funds	0.74
Public Funds	0.11
TOTAL BANK INTEREST	0.85
TOWN SUPPORT	
Budget Assistance	8,457.00
TOTAL TOWN SUPPORT	8,457.00
<b>TOTAL INCOME</b>	<b>8,457.85</b>
 <b>EXPENSES</b>	
BUILDING MAINTENANCE	
Water System	1,028.00
TOTAL BUILDING MAINTENANCE	49.67
MAJOR ITEMS	1,077.67
MEDIA	
Adult Audio	40,330.00
Adult Books	100.19
Adult Video	1,588.21
Children's Books	166.04
Children's Video	1,072.94
Video	0.00
TOTAL MEDIA	164.00
TOTAL MEDIA	3,091.38
PAYROLL	
Full Time	12,692.31
Part Time	1,265.20
TOTAL PAYROLL	13,957.51
PROGRAMS	
Children's Programs	47.53
TOTAL PROGRAMS	47.53
STAFF EDUCATION	52.86
SUPPLIES and SERVICES	
Library Supplies	461.25
Office Supplies	461.60
Telephone	235.62
TOTAL SUPPLIES and SERVICES	1,158.47

### Banking Summary

1/1/2024 through 2/29/2024

Category	1/1/2024- 2/29/2024
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UTILITIES	
Electricity	1,877.43
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TOTAL UTILITIES	1,877.43
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<b>TOTAL EXPENSES</b>	<b>61,592.85</b>
<b>TRANSFERS</b>	
FROM Public Funds	5,000.00
TO Checking	-5,000.00
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<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>-53,135.00</b>

# Transaction

1/1/2024 through 2/29/2024

3/24/2024

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Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
<b>BALANCE 12/31/2023</b>									<b>-629,723.42</b>
1/10/2024	Checking	DEP			[Public Fun...			R	2,500.00
1/10/2024	Checking	debit	Hampstea ... water		BUILDING ...			R	-26.18
1/11/2024	Checking	debit	Junior Libra...		MEDIA:Chil...			R	-165.20
1/12/2024	Checking	debit	Amazon Book		STAFF ED...			R	-52.86
1/17/2024	Checking	debit	Great Amer... copier		SUPPLIES ...			R	-99.00
1/18/2024	Checking	debit	Postmaster... stamps		SUPPLIES ...			R	-39.60
1/19/2024	Checking	debit	Consolidate...December		SUPPLIES ...			R	-116.68
1/22/2024	Checking	debit	Amazon Book		PROGRAM...			R	-47.53
1/25/2024	Checking	3751	Kanopy 380428		MEDIA:Video			R	-85.00
1/26/2024	Checking	3752	...Baker & Ta... books		--Split--	--Split--	--Split--	R	-1,247.53
1/26/2024	Checking	3753	...Baker & Ta... dvd		--Split--	--Split--	--Split--	R	-136.95
2/1/2024	Checking	debit	Energy Aud...solar REC...		UTILITIES:...			R	-12.00
2/4/2024	Checking	TXFR			[Public Fun...			R	2,500.00
2/9/2024	Checking	debit	Hampstead... water		BUILDING ...			R	-23.49
2/13/2024	Checking	debit	Great Amer... copier & r...		SUPPLIES ...			R	-99.00
2/19/2024	Checking	debit	Junior Libra...674309		MEDIA:Chil...			R	-165.20
2/20/2024	Checking	debit	Consolidate...January		SUPPLIES ...			R	-118.94
2/20/2024	Checking	3755	Book Syste... Upgrade		SUPPLIES ...				-461.25
2/20/2024	Checking	3754	Kanopy 385289		MEDIA:Video				-79.00
2/26/2024	Checking	debit	Great Amer... copier & r...		SUPPLIES ...			R	-224.00
2/26/2024	Checking	3757	...Baker & Ta... dvd		--Split--	--Split--	--Split--		-29.09
2/26/2024	Checking	3756	...Baker & Ta... books		--Split--	--Split--	--Split--		-1,183.41
1/10/2024	Public Funds				[Checking]			R	-2,500.00
1/16/2024	Public Funds				TOWN SU...			R	8,457.00
1/31/2024	Public Funds				BANK INTE...			R	0.11
2/4/2024	Public Funds				[Checking]			R	-2,500.00
2/29/2024	Public Funds				BANK INTE...			R	0.13
1/19/2024	Restricted		ReVision I... solar PPA ...		MAJOR ITE...			R	-40,330.00
1/31/2024	Restricted				BANK INTE...			R	0.47
2/29/2024	Restricted				BANK INTE...			R	0.07
1/31/2024	Town Supp...				PAYROLL:...				-4,230.77
1/31/2024	Town Supp...				PAYROLL:...				-637.76
1/31/2024	Town Supp...				UTILITIES:...				-1,633.67
1/31/2024	Town Supp...				BUILDING ...				-628.00
2/29/2024	Town Supp...				PAYROLL:...				-8,461.54
2/29/2024	Town Supp...				PAYROLL:...				-627.44

Transaction

1/1/2024 through 2/29/2024

3/24/2024

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Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
2/29/2024	Town Supp...				UTILITIES:...				-231.76
2/29/2024	Town Supp...				BUILDING ...				-400.00
1/31/2024	Unrestricted				BANK INTE...			R	0.04
2/29/2024	Unrestricted				BANK INTE...			R	0.03
<b>1/1/2024 - 2/29/2024</b>									<b>-53,135.00</b>
<b>BALANCE 2/29/2024</b>									<b>-682,858.42</b>
<b>TOTAL INFLOWS</b>									<b>13,457.85</b>
<b>TOTAL OUTFLOWS</b>									<b>-66,592.85</b>
<b>NET TOTAL</b>									<b>-53,135.00</b>

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			1,687.48
Checks and Payments	19	Items	-3,163.76
Deposits and Other Credits	2	Items	5,000.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			3,523.72

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			3,523.72
Checks and Payments	4	Items	-1,752.75
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/29/2024:			1,770.97
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			1,770.97

Uncleared Transaction Detail up to 2/29/2024

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/20/2024	3754	Kanopy	385289	MEDIA:Video		-79.00
2/20/2024	3755	Book Systems	Upgrade	SUPPLIES and SERVICES:Library S...		-461.25
2/26/2024	3756	Baker & Taylor	books	MEDIA:Adult Books		-1,183.41
2/26/2024	3757	Baker & Taylor	dvd	MEDIA:Adult Books		-29.09
Total Uncleared Checks and Payments					4 Items	-1,752.75
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits					0 Items	0.00
Total Uncleared Transactions					4 Items	-1,752.75