



East Kingston Public Library
Treasurer's Report

March-April 2022

Banking Summary

3/1/2022 through 4/29/2022

Category	3/1/2022- 4/29/2022
INCOME	
BANK INTEREST	
Private Funds	0.10
Public Funds	0.43
TOTAL BANK INTEREST	0.53
DONATIONS	
Conscience	15.00
TOTAL DONATIONS	15.00
TOWN SUPPORT	
Budget Assistance	7,980.00
TOTAL TOWN SUPPORT	7,980.00
TOTAL INCOME	7,995.53
 EXPENSES	
BUILDING MAINTENANCE	
Water System	19.99
TOTAL BUILDING MAINTENANCE	976.56
MAJOR ITEMS	22,810.00
MEDIA	
Adult Audio	63.22
Adult Books	884.24
Adult Video	71.34
Children's Audio	0.00
Children's Books	617.18
Video	80.00
TOTAL MEDIA	3,175.58
PAYROLL	
Director's Salary	4,966.06
Staff Salaries	3,782.87
TOTAL PAYROLL	8,748.93
PROGRAMS	
Adult Programs	65.51
TOTAL PROGRAMS	65.51
STAFF EDUCATION	540.00
SUPPLIES and SERVICES	
Library Supplies	995.00

Banking Summary
3/1/2022 through 4/29/2022

Category	3/1/2022- 4/29/2022
Office Supplies	696.50
Telephone	206.28
TOTAL SUPPLIES and SERVICES	1,897.78
UTILITIES	
Electricity	91.20
TOTAL UTILITIES	91.20
TOTAL EXPENSES	38,305.56
TRANSFERS	
FROM Public Funds	50,557.67
TO Checking	-50,557.67
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-30,310.03

Banking Summary

1/1/2022 through 4/30/2022

Category	1/1/2022- 4/30/2022
INCOME	
BANK INTEREST	
Private Funds	0.20
Public Funds	0.73
TOTAL BANK INTEREST	0.93
DONATIONS	
Conscience	90.00
TOTAL DONATIONS	90.00
FEES	
Solar REC	32.50
TOTAL FEES	32.50
TOWN SUPPORT	
Budget Assistance	15,657.00
TOTAL TOWN SUPPORT	15,657.00
TOTAL INCOME	15,780.43
EXPENSES	
BUILDING MAINTENANCE	
Water System	56.43
TOTAL BUILDING MAINTENANCE	3,513.00
MAJOR ITEMS	-22,810.00
MEDIA	
Adult Audio	90.72
Adult Books	3,126.53
Adult Video	329.56
Children's Audio	0.00
Children's Books	1,269.88
Periodicals	37.95
Video	147.00
TOTAL MEDIA	6,477.22
PAYROLL	
Director's Salary	23,375.33
Staff Salaries	17,367.26
TOTAL PAYROLL	40,742.59
PROGRAMS	
Adult Programs	384.46

Banking Summary

1/1/2022 through 4/30/2022

Category	1/1/2022- 4/30/2022
Children's Programs	290.17
TOTAL PROGRAMS	674.63
STAFF EDUCATION	540.00
SUPPLIES and SERVICES	
Building Supplies	200.97
Library Supplies	1,089.77
Office Supplies	984.69
Telephone	311.70
TOTAL SUPPLIES and SERVICES	2,587.13
UTILITIES	
Electricity	417.93
Propane	3,504.49
TOTAL UTILITIES	3,922.42
TOTAL EXPENSES	35,646.99
TRANSFERS	
FROM Public Funds	52,995.34
TO Checking	-52,995.34
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-19,866.56

Reconciliation Report

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			3,865.18
Checks and Payments	21	Items	<u>-29,720.66</u>
Deposits and Other Credits	4	Items	50,557.67
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			<u>24,702.19</u>

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			<u>24,702.19</u>
Checks and Payments	3	Items	-540.00
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Balance as of 4/29/2022:			24,162.19
Checks and Payments	5	Items	-2,192.03
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Ending Balance:			21,970.16

Reconciliation Report

Checking
5/22/2022

Uncleared Transaction Detail up to 4/29/2022

Date	Num	Payee	Memo	Category	Clr	Amount	
Uncleared Checks and Payments							
4/5/2022	3645	Nhlt	dues	STAFF EDUCATION		-250.00	
4/20/2022	3648	Nhlt	conference	STAFF EDUCATION		-240.00	
4/20/2022	3649	Nhlt	conference	STAFF EDUCATION		-50.00	
Total Uncleared Checks and Payments					3	Items	-540.00
Uncleared Deposits and Other Credits							
Total Uncleared Deposits and Other Credits					0	Items	0.00
Total Uncleared Transactions					3	Items	-540.00

Transaction

3/1/2022 through 4/30/2022

5/22/2022

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 2/28/2022									-371,681.79
3/3/2022	Checking	TXFR		monthly e...	[Public Fun...			R	2,437.67
3/7/2022	Checking	TXFR			[Public Fun...			R	22,810.00
3/8/2022	Checking	debit	Consolidate...	phone Fe...	SUPPLIES ...			R	-206.28
3/8/2022	Checking	debit	Staples	Business ...	SUPPLIES ...			R	-477.51
3/14/2022	Checking	debit	Hampstead...	water bill	BUILDING ...			R	-19.99
3/17/2022	Checking	3640	Kanopy	movie stre...	MEDIA:Video			R	-44.00
3/19/2022	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
3/19/2022	Checking	debit	Junior Libra...		MEDIA:Chil...			R	-160.95
3/19/2022	Checking	3641	...Baker & Ta...	dvd	--Split--	--Split--	--Split--	R	-71.34
3/19/2022	Checking	3642	...Baker & Ta...	books	--Split--	--Split--	--Split--	R	-1,242.74
3/21/2022	Checking	3639	Kearney H...	furnace re...	MAJOR ITE...			R	-22,810.00
4/4/2022	Checking	3646	Book Syste...	hosting fee	SUPPLIES ...			R	-995.00
4/4/2022	Checking	3647	The Park St...	download...	MEDIA			R	-1,264.00
4/5/2022	Checking	debit	Market Bas...	programs	PROGRAM...			R	-65.51
4/5/2022	Checking	3643	Smart Apple	books	MEDIA			R	-195.60
4/5/2022	Checking	3644	Kanopy	movie stre...	MEDIA:Video			R	-36.00
4/5/2022	Checking	3645	Nhlta	dues	STAFF ED...				-250.00
4/5/2022	Checking	debit	Checks By ...	checks	SUPPLIES ...			R	-20.99
4/8/2022	Checking				[Public Fun...			R	2,500.00
4/15/2022	Checking			furnace re...	[Public Fun...			R	22,810.00
4/17/2022	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
4/20/2022	Checking	3648	Nhlta	conference	STAFF ED...				-240.00
4/20/2022	Checking	3649	Nhlta	conference	STAFF ED...				-50.00
4/28/2022	Checking	debit	Junior Libra...	kids books	MEDIA:Chil...			R	-160.95
4/30/2022	Checking	3650	Coastwise ...	ceiling	BUILDING ...				-1,800.00
4/30/2022	Checking	3651	Jane Oneail	program	PROGRAM...				-100.00
3/3/2022	Public Funds			monthly e...	[Checking]			R	-2,437.67
3/7/2022	Public Funds				[Checking]			R	-22,810.00
3/22/2022	Public Funds			quarterly s...	TOWN SU...			R	7,980.00
3/31/2022	Public Funds				BANK INTE...			R	0.27
4/8/2022	Public Funds				[Checking]			R	-2,500.00
4/15/2022	Public Funds			furnace re...	[Checking]			R	-22,810.00
4/29/2022	Public Funds				BANK INTE...			R	0.16
3/31/2022	Restricted				BANK INTE...			R	0.04
4/29/2022	Restricted				BANK INTE...			R	0.03
3/31/2022	Town Supp...				PAYROLL:...				-4,966.06

Transaction

3/1/2022 through 4/30/2022

5/22/2022

Page 2

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
3/31/2022	Town Supp...				PAYROLL:...				-3,782.87
3/31/2022	Town Supp...		Unitil		UTILITIES:...				-91.20
3/31/2022	Town Supp...				BUILDING ...				-956.57
4/30/2022	Town Supp...				PAYROLL:...				-8,477.15
4/30/2022	Town Supp...				PAYROLL:...				-6,326.27
4/30/2022	Town Supp...		Unitil		UTILITIES:...				-97.51
4/30/2022	Town Supp...				BUILDING ...				-360.00
3/28/2022	Unrestricted		Glenn Fowler		DONATION...			R	15.00
3/31/2022	Unrestricted				BANK INTE...			R	0.02
4/29/2022	Unrestricted				BANK INTE...			R	0.01
3/1/2022 - 4/30/2022									-47,470.96
BALANCE 4/30/2022									-419,152.75
TOTAL INFLOWS									58,553.20
TOTAL OUTFLOWS									-106,024.16
NET TOTAL									-47,470.96