



East Kingston Public Library
Treasurer's Report

September 2022

Banking Summary - Last month

9/1/2022 through 9/30/2022

10/23/2022

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Category	9/1/2022- 9/30/2022
INCOME	
BANK INTEREST	
Private Funds	0.72
Public Funds	0.03
TOTAL BANK INTEREST	0.75
TOWN SUPPORT	
Budget Assistance	7,980.00
TOTAL TOWN SUPPORT	7,980.00
TOTAL INCOME	7,980.75
EXPENSES	
BUILDING MAINTENANCE	
Water System	17.99
TOTAL BUILDING MAINTENANCE	17.99
MEDIA	
Adult Audio	68.69
Adult Books	1,388.92
Adult Video	67.27
Children's Books	330.04
Periodicals	199.92
Video	44.00
TOTAL MEDIA	2,098.84
PAYROLL	
Full Time	5,664.00
Staff Salaries	3,904.00
TOTAL PAYROLL	9,568.00
STAFF EDUCATION	55.00
SUPPLIES and SERVICES	
Library Supplies	179.52
Office Supplies	99.00
TOTAL SUPPLIES and SERVICES	278.52
UTILITIES	
Electricity	90.84
TOTAL UTILITIES	90.84
TOTAL EXPENSES	12,109.19

Banking Summary - Last month

9/1/2022 through 9/30/2022

10/23/2022

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Category	9/1/2022- 9/30/2022
OVERALL TOTAL	-4,128.44

Banking Summary

1/1/2022 through 9/30/2022

Category	1/1/2022- 9/30/2022
INCOME	
Uncategorized	300.00
BANK INTEREST	
Private Funds	1.28
Public Funds	0.99
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TOTAL BANK INTEREST	2.27
DONATIONS	
Conscience	132.99
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TOTAL DONATIONS	40,480.99
FEES	
Solar REC	124.50
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TOTAL FEES	100.50
TOWN SUPPORT	
Budget Assistance	31,617.00
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TOTAL TOWN SUPPORT	31,617.00
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TOTAL INCOME	72,500.76
EXPENSES	
Uncategorized	295.99
BUILDING MAINTENANCE	
Water System	152.74
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TOTAL BUILDING MAINTENANCE	7,126.31
MAJOR ITEMS	
MEDIA	1,561.55
Adult Audio	341.41
Adult Books	7,556.60
Adult Video	1,187.17
Children's Audio	0.00
Children's Books	4,811.76
Periodicals	214.47
Video	266.00
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TOTAL MEDIA	15,938.96
PAYROLL	
Director's Salary	44,153.41
Full Time	5,664.00
Staff Salaries	36,419.02

Banking Summary
1/1/2022 through 9/30/2022

Category	1/1/2022- 9/30/2022
TOTAL PAYROLL	86,236.43
PROGRAMS	14.85
Adult Programs	817.45
Children's Programs	491.51
Family Programs	149.90
TOTAL PROGRAMS	1,473.71
STAFF EDUCATION	615.00
SUPPLIES and SERVICES	
Building Supplies	200.97
Library Supplies	1,996.59
Office Supplies	1,811.48
Telephone	827.22
TOTAL SUPPLIES and SERVICES	4,836.26
UTILITIES	
Electricity	1,640.59
Propane	3,504.49
TOTAL UTILITIES	5,145.08
TOTAL EXPENSES	121,667.74
 TRANSFERS	
FROM Public Funds	66,995.34
FROM Unrestricted	965.94
TO Checking	-67,961.28
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-49,166.98

Reconciliation Report

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			4,191.23
Checks and Payments	9	Items	<u>-1,991.61</u>
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	<u>0.00</u>
Ending Balance of Bank Statement:			2,199.62

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			2,199.62
Checks and Payments	2	Items	<u>-458.74</u>
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Balance as of 10/23/2022:			1,740.88
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Ending Balance:			1,740.88

Reconciliation Report

Checking
10/23/2022

Uncleared Transaction Detail up to 10/23/2022

Date	Num	Payee	Memo	Category	Clr	Amount	
Uncleared Checks and Payments							
9/28/2022	3675	Baker & Taylor	video	MEDIA:Adult Books		-67.27	
9/28/2022	3676	Baker & Taylor	media	MEDIA:Adult Books		-391.47	
Total Uncleared Checks and Payments					2	Items	-458.74
Uncleared Deposits and Other Credits							
Total Uncleared Deposits and Other Credits					0	Items	0.00
Total Uncleared Transactions					2	Items	-458.74

Transaction - Last month

9/1/2022 through 9/30/2022

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 8/31/2022									-444,324.73
9/10/2022	Checking	3672	...Baker & Ta...	media	--Split--	--Split--	--Split--	R	-1,230.98
9/12/2022	Checking	debit	Demco		SUPPLIES ...			R	-179.52
9/13/2022	Checking	debit	Hampstead...		BUILDING ...			R	-17.99
9/13/2022	Checking	debit	Junior Libra...		MEDIA:Chil...			R	-165.20
9/13/2022	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
9/19/2022	Checking	debit	Booklist	1 yr	MEDIA:Peri...			R	-174.95
9/19/2022	Checking	debit	Nh Magazine	2 yrs	MEDIA:Peri...			R	-24.97
9/27/2022	Checking	3673	Kanopy	movie stre...	MEDIA:Video			R	-44.00
9/27/2022	Checking	3674	Nhma	right to kn...	STAFF ED...			R	-55.00
9/28/2022	Checking	3675	...Baker & Ta...	video	--Split--	--Split--	--Split--		-67.27
9/28/2022	Checking	3676	...Baker & Ta...	media	--Split--	--Split--	--Split--		-391.47
9/30/2022	Public Funds				BANK INTE...			R	0.03
9/2/2022	Restricted				BANK INTE...			R	0.02
9/30/2022	Restricted				BANK INTE...			R	0.68
9/30/2022	Town Supp...		Unitil		UTILITIES:...				-90.84
9/30/2022	Town Supp...				PAYROLL:...				-3,904.00
9/30/2022	Town Supp...				PAYROLL:...				-5,664.00
9/27/2022	Unrestricted			Quarterly ...	TOWN SU...			R	7,980.00
9/30/2022	Unrestricted				BANK INTE...			R	0.02
9/1/2022 - 9/30/2022									-4,128.44
BALANCE 9/30/2022									-448,453.17
TOTAL INFLOWS									7,980.75
TOTAL OUTFLOWS									-12,109.19
NET TOTAL									-4,128.44